

**COLES COUNTY BOARD**  
**Regular Meeting**  
**April 9, 2019**

The regular meeting of the Coles County Board was called to order at 7:00 p.m. with the following members present Juan Barron, Brandon Bell, Travis Coffey, Paul Daily, John Doty, Jeremy Doughty, Stan Metzger, Nancy Purdy, Rick Shook, with Chairman Mike Zuhone presiding. Absent was members Denise Corray and Brian Marvin.

Invocation was given by Chairman, Mike Zuhone followed by a Moment of Silent Reflection and then the Pledge to the Flag.

**APPROVAL OF MINUTES**

Motion by Metzger, seconded by Daily to approve the March 12, 2019 County Board Minutes with the consent of the County Board.

AYES: Barron, Bell, Coffey, Daily, Doty, Doughty,  
Metzger, Purdy, Shook, Zuhone (10)  
NAYS: None (0)  
ABSENT: Corray, Marvin (2)

**RE-APPOINTMENT TO THE SEVEN HICKORY-MORGAN FIRE DISTRICT**

Motion was made by Zuhone to re-appoint John Austin to serve on the Seven Hickory Morgan Fire District until May 2021, with the consent of the Coles County Board.

AYES: Barron, Bell, Coffey, Daily, Doty, Doughty,  
Metzger, Purdy, Shook, Zuhone (10)  
NAYS: None (0)  
ABSENT: Corray, Marvin (2)

**APPOINTMENT OF COUNTY BOARD ADMINISTRATIVE ASSISTANT**

Motion by Metzger, seconded by Purdy to appoint Lisa McMicheals to the position of County Board Administrative Assistant with the consent of the County Board.

AYES: Barron, Bell, Coffey, Daily, Doty, Doughty,  
Metzger, Purdy, Shook, Zuhone (10)  
NAYS: None (0)  
ABSENT: Corray, Marvin (2)

**RESOLUTION TO AMEND BUDGET - STATE'S ATTORNEY (VCVA)**  
**Violent Crime Victim's Grant**

For a copy of the resolution see page 4103.

Motion by Metzger, seconded by Bell

AYES: Barron, Bell, Coffey, Daily, Doty, Doughty,  
Metzger, Purdy, Shook, Zuhone (10)  
NAYS: None (0)  
ABSENT: Corray, Marvin (2)

**RESOLUTION TO AMEND BUDGET - STATE'S ATTORNEY**  
**RECORD AUTOMATION FUND**

For a copy of the resolution see page 4104.

Motion by Metzger, seconded by Coffey

AYES: Barron, Bell, Coffey, Daily, Doty, Doughty,  
Metzger, Purdy, Shook, Zuhone (10)  
NAYS: None (0)  
ABSENT: Corray, Marvin (2)

**TAX SALE RESOLUTION - 02-C-UNIV-00212**

For a copy of the resolution see page 4105.

Motion by Metzger, seconded by Shook

AYES: Barron, Bell, Coffey, Daily, Doty, Doughty,  
Metzger, Purdy, Shook, Zuhone (10)  
NAYS: None (0)  
ABSENT: Corray, Marvin (2)

**RESOLUTION AUTHORIZING EXECUTION AND AMENDMENT OF**  
**SECTION 5311 GRANT AGREEMENT**

For a copy of the resolution see page 4106.

Motion by Metzger, seconded by Daily

AYES: Barron, Bell, Coffey, Daily, Doty, Doughty,  
Metzger, Purdy, Shook, Zuhone (10)  
NAYS: None (0)  
ABSENT: Corray, Marvin (2)

**PUBLIC TRANSPORTATION APPLICATION ORDINANCE  
ORDINANCE # 04-09-2019-001**

For a copy of the resolution see page 4107.

Motion by Metzger, seconded by Doughty

AYES: Barron, Bell, Coffey, Daily, Doty, Doughty,  
Metzger, Purdy, Shook, Zuhone (10)  
NAYS: None (0)  
ABSENT: Corray, Marvin (2)

**COUNTY BRIDGE FUND PETITION  
Humboldt Road District 04-03.2019**

For a copy of the Petition see pages 4108 - 4110.

Motion by Daily, seconded by Shook

AYES: Barron, Bell, Coffey, Daily, Doty, Doughty,  
Metzger, Purdy, Shook, Zuhone (10)  
NAYS: None (0)  
ABSENT: Corray, Marvin (2)

**COUNTY BRIDGE FUND PETITION  
Hutton Township TR-238**

For a copy of the Petition see pages 4111 - 4113.

Motion by Daily, seconded by Coffey

AYES: Barron, Bell, Coffey, Daily, Doty, Doughty,  
Metzger, Purdy, Shook, Zuhone (10)  
NAYS: None (0)  
ABSENT: Corray, Marvin (2)

**APPROVAL FOR PAYMENT OF COUNTY BILLS**

Upon motion by Metzger, seconded by Coffey to authorize payment for the County bills with the consent of the County Board.

AYES: Barron, Bell, Coffey, Daily, Doty, Doughty,  
Metzger, Purdy, Shook, Zuhone (10)  
NAYS: None (0)  
ABSENT: Corray, Marvin (2)

## APPOINTMENTS

1. One appointment to Sheriff's Merit Commission
2. One appointment to the Telecommunication Consortium
3. Two appointments to the Board of Review
4. One appointment to the Airport Authority
5. One appointment to Seven Hickory-Morgan Fire District
6. One appointment to the Lincoln Fire District

## PUBLIC COMMENTS

Public comments were heard from the following:

John Kraft            Rex Dukeman  
Charles Stodden    Rob Perry  
Les Combs

## ADJOURNED


Upon motion by Bell, seconded by Daily, the Coles County Board was adjourned at 7:55 p.m. with the consent of the County Board.

AYES:    Barron, Bell, Coffey, Daily, Doty, Doughty,  
          Metzger, Purdy, Shook, Zuhone (10)

NAYS:    None (0)

ABSENT: Corray, Marvin (2)

ATTEST:

  
\_\_\_\_\_ County Clerk

State of Illinois        )  
                                  )ss.  
County of Coles        )

**RESOLUTION TO AMEND BUDGET**

**WHEREAS, the State’s Attorney’s Office received a Violent Crime Victim’s Assistance (VCVA) Grant in the amount of \$38,000; and**

**WHEREAS, pursuant to the grant’s guidelines, these funds need to be deposited in a separate fund outside of the General Fund; and**

**WHEREAS, the Finance Committee voted to forward a resolution to the County Board amending this year’s budget to include a special fund for this Grant.**

**NOW, THEREFORE BE IT RESOLVED by the County Board of Coles County to amend the FY 2019 budget as follows:**

<b>REVENUE:</b>		
VCVA Grant	new line item	\$38,000
<b>EXPENSES:</b>		
VCVA Grant expenses	new line item	\$38,000

DATED this \_\_\_\_ day of \_\_\_\_\_, 2019.

ATTEST:

\_\_\_\_\_ Clerk

**COUNTY OF COLES**

**RESOLUTION TO AMEND BUDGET**

WHEREAS, the State's Attorney has a special fund designated as the State's Attorney Records Automation Fund pursuant to 55 ILCS 5/4-2002(a); and

WHEREAS, the State is required to draft all sentencing orders including financial sentencing orders pursuant to Illinois Supreme Court Rules 452 and 557 effective March 1, 2019; and

WHEREAS, the State's Attorney is desirous of purchasing the Gavel Program in the amount of \$6,500 to aid in the preparation of said required financial sentencing orders; and

WHEREAS, these funds can be used for this expense and will need to be included in the State's Attorney's budget for FY 2019; and

WHEREAS, the Finance Committee voted to forward a resolution to the County Board to transfer these funds to the State's Attorney's budget to allow this expense.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Coles County, Illinois, to transfer \$6,500 from the State's Attorney's special fund to line item 001-012-7411-000, State's Attorney Record Automation Fund.

I move for the adoption of the foregoing Resolution.

\_\_\_\_\_

I second the motion for the adoption of the foregoing Resolution.

\_\_\_\_\_

PASSED this \_\_\_\_ day of \_\_\_\_\_, 2019.

AYES \_\_\_\_\_ NAYS \_\_\_\_\_ ABSENT \_\_\_\_\_ ABSTENTIONS \_\_\_\_\_

Approved this \_\_\_\_ day of \_\_\_\_\_, 2019

ATTEST:

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
Coles County Clerk

Prepared by: JESSE DANLEY, Coles County State's Attorney, Coles County Courthouse, 651 Jackson Ave., Room 330, Charleston, IL 61920, Telephone: (217) 348-0561, Facsimile: (217) 348-0576 [jdandley@co.coles.il.us](mailto:jdandley@co.coles.il.us)  
#CountyBoard/Resolution/ResolutionAmendBudgetSAAutomation/rjp3-29-19

**RESOLUTION**



WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Coles, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, Pursuant to this program, the County of Coles, as Trustee for the Taxing Districts therein, has acquired an interest in the following described mobile home:

VIN: 11240981  
1992 REDMON 980 SqFt  
MH PARK: UNIVERSITY ESTATES MOBILE HOME PARK

PERMANENT PARCEL NUMBER: 02-C-UNIV-00212 sold on November 19, 2015

Commonly known as: 618 W ELM AVE LOT # 212  
and it appearing to the Finance Committee that the redemption/reconveyance party, DAVE AND KIM HACKETT, has defaulted a time payment contract.

Of the total amount due of \$1,333.54, the redemption/reconveyance party has only paid \$350.00. After several attempts to collect the balance, the Finance Committee feels that the above mentioned party has defaulted on the contract and the funds collected should be disbursed.

WHEREAS, your Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF COLES COUNTY, ILLINOIS, that the sum paid under this defaulted contract for redemption/reconveyance be disbursed as follows:

\$41.68 to be paid to the Tax Revolving Account Fund to reimburse the revolving account for the charges advanced from this account, \$211.91 is to be paid to the Agent for his services under his contract and the balance, \$96.41, shall be paid to the Treasurer of Coles County, Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COUNTY BOARD CHAIRMAN

**RESOLUTION AUTHORIZING EXECUTION AND AMENDMENT OF  
SECTION 5311 GRANT AGREEMENT**

WHEREAS, the provision of public transit service is essential to the transportation of persons in the non-urbanized area; and

WHEREAS, 49 U.S.C. § 5311 ("Section 5311"), makes funds available to the State of Illinois to help offset certain operating deficits and administrative expenses of a system providing public transit service in non-urbanized areas; and

WHEREAS, the State of Illinois, acting by and through the Illinois Department of Transportation, is authorized by 30 ILCS 740/3-1 *et seq.* to provide the Section 5311 grant; and

WHEREAS, grants for said funds will impose certain obligations upon the recipient, including the provision by it of the local share of funds necessary to cover costs not covered by funds provided under Section 5311.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF COLES COUNTY:

Section 1. That an application be made to the Office of Intermodal Project Implementation, Department of Transportation, State of Illinois, for a financial assistance grant under Section 5311 for fiscal year 2020 for the purpose of off-setting a portion of the Public Transportation Program operating deficits of Coles County.

Section 2. That while participating in said operating assistance program, Coles County will provide all required local matching funds.

Section 3. That the Coles County Board Chairman of the Coles County Coles County Board is hereby authorized and directed to execute and file on behalf of Coles County such application.

Section 4. That the Coles County Board Chairman of the Coles County Coles County Board is authorized to furnish such additional information as may be required by the Office of Intermodal Project Implementation and the Federal Transit Administration in connection with the aforesaid application for said grant.

Section 5. That the Coles County Board Chairman of the Coles County Coles County Board is hereby authorized and directed to execute and file on behalf of Coles County a Section 5311 Grant Agreement ("Agreement") with the Illinois Department of Transportation, and amend such Agreement, if necessary, in order to obtain grant assistance under the provisions of Section 5311 for fiscal year 2020.

Section 6. That the Coles County Board Chairman of the Coles County Coles County Board is hereby authorized to provide such information and to file such documents as may be required to perform the Agreement and to receive the grant for fiscal year 2020.

PRESENTED and ADOPTED this 9th day of April 2019.

\_\_\_\_\_  
*(Signature of Authorized Official)*

\_\_\_\_\_  
*(Attest)*

\_\_\_\_\_  
Coles County Board Chairman

*(Title)*

\_\_\_\_\_  
April 9, 2019

*(Date)*



# Public Transportation Applicant Ordinance

ORDINANCE NUMBER: 04-09-2019-001

AN ORDINANCE TO PROVIDE PUBLIC TRANSPORTATION  
IN COLES COUNTY, ILLINOIS

WHEREAS, public transportation is an essential public purpose for which public funds may be expended under Article 13, Section 7 of the Illinois Constitution; and

WHEREAS, Coles County wishes to provide public transportation for its citizens and become eligible for grants from the State of Illinois or any department or agency thereof, from any unit of local government, from the Federal government or any department or agency thereof; and

WHEREAS, Illinois Compiled Statutes 740/2-1 et seq., authorizes a county to provide for public transportation within the (county or counties) limits:

NOW, THEREFORE, BE IT ORDAINED by the Coles County Board Chairman and Coles County that

Section 1. Coles County shall hereby provide public transportation within the county or counties limits.

Section 2. The clerk/secretary to the governing board of Coles County shall file a certified copy of this Ordinance, within sixty days after passage of this ordinance.

Section 3. This Ordinance shall be in full force and effect from and after its passage and approval, as required by law.

Section 4. That the Coles County Board Chairman of the Coles County Coles County Board is hereby authorized and directed to execute and file on behalf of Coles County a Grant Application to the Illinois Department of Transportation.

Section 5. That the Coles County Board Chairman of the Coles County Coles County Board is hereby authorized and directed to execute and file on behalf of Coles County all required Grant Agreements with the Illinois Department of Transportation.

PASSED by the Coles County Board Chairman and the Coles County Board on the 9th of April 2019, and deposited and filed in the office of the clerk/secretary on that date.

Elected Board Members: 12

Members Present at Vote: \_\_\_\_\_

Members Voting "Aye": \_\_\_\_\_ Members Voting "Nay": \_\_\_\_\_ Members Abstaining: \_\_\_\_\_

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Signature of Coles County Board Chairman

**COLES COUNTY HIGHWAY DEPARTMENT**

Richard A. Johnson, P.E – County Engineer

651 Jackson Street, Room 16  
Charleston, IL 61920  
Telephone 217-348-0527

**COUNTY BRIDGE FUND PETITION**

**COLES COUNTY BOARD**

Petition from: Humboldt Road District  
P.O. Box 81  
Humboldt, IL 61931

For: Project No. 04-03.2019  
Structure No. N/A

Location: TR-91D (CR 1300N), See Attached Map

Work to be performed: Re-grade roadside ditch 1200' in length and place riprap along the bottom and back slope for an eroded area which is 300' in length.

Estimated Cost of Project: \$15,500.00

0.02% of Assessed Valuation of City or Township \$ 6,740.00

Whereas all requirements of Article 5-501, Chapter 121 of the Illinois Statutes have been satisfied concerning aid from the County Board, I hereby petition the Coles County Board to appropriate a sufficient sum to match a portion of the estimated cost of the proposed bridge/ drainage project.

Signed: \_\_\_\_\_  
Highway Commissioner

Approved by the Coles County Board

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Amount approved for appropriation  
from the County Bridge Fund:

\_\_\_\_\_  
Board Chairman

\$ 7,750.00

Attest: \_\_\_\_\_  
County Clerk

Project Completed \_\_\_\_\_, 20\_\_\_\_

Actual Amount Used \_\_\_\_\_



# FULLER FARM DRAINAGE & EXCAVATING LLC.

P.O. Box 1518, Mattoon, IL 61938  
Bob  
(217) 259-8128  
Fed. ID #20-4618493

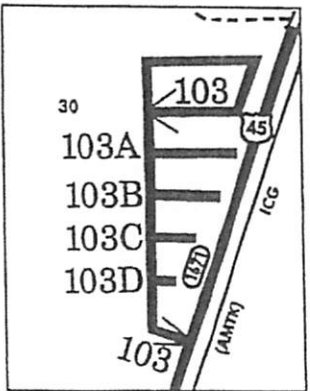
Job: HUMBOLDT Twp.

Description of Job: DITCH CLEANING & RIP RAP PLACEMENT ALONG 1300N

Date: 2/25/19

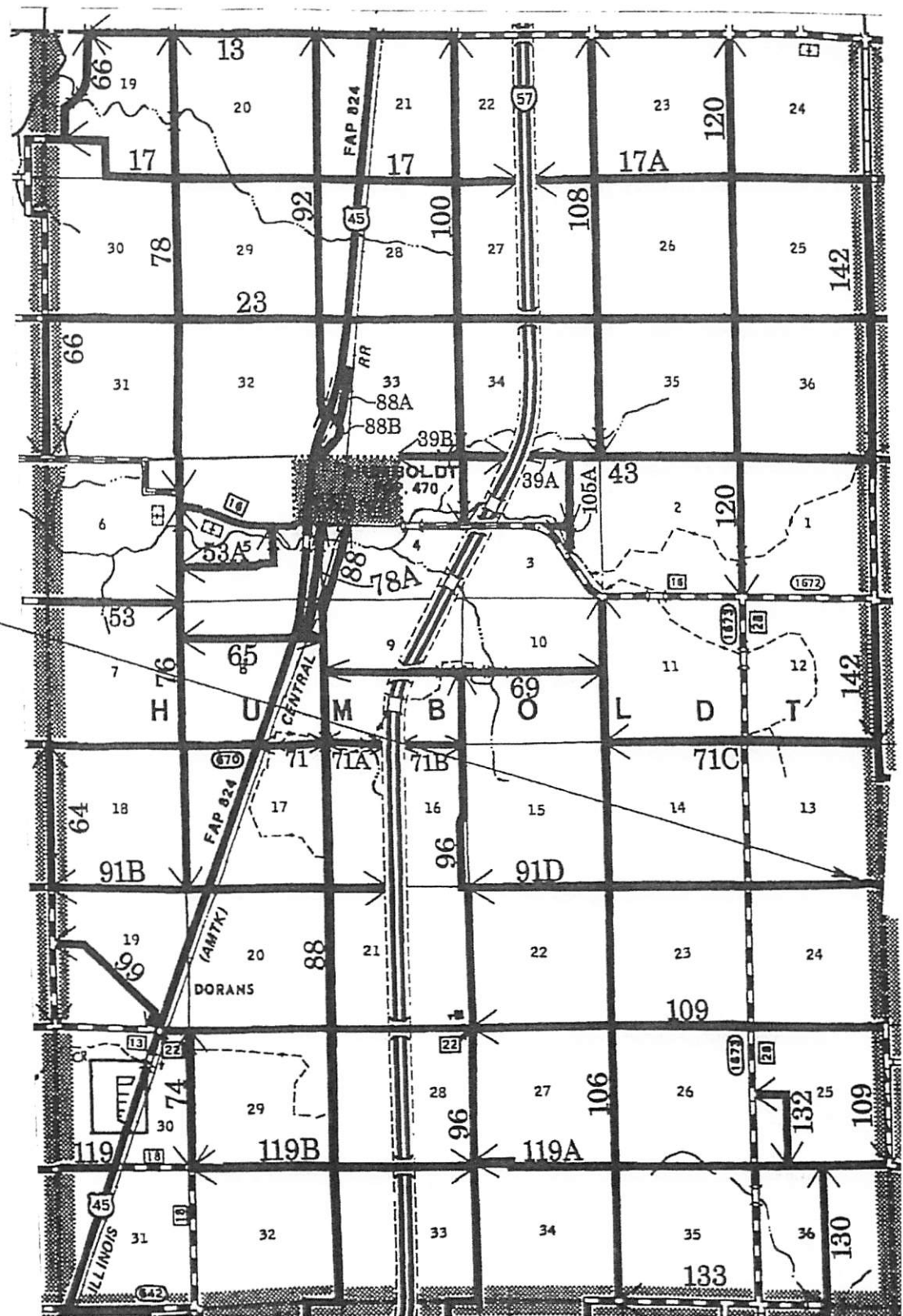
MORE OR LESS 150 TON OF RIP RAP #4 / EXCAVATION TIME FOR CLEANING & PLACEMENT OF RIP RAP		#15,500. <sup>00</sup>
	Machine Hire	
	Labor Total	
	Material	
	Grand Total	#15,500. <sup>00</sup>

# HUMBOLDT



T 13 N R 8 E

PROJECT LOCATION



**COLES COUNTY HIGHWAY DEPARTMENT**

Richard A. Johnson, P.E – County Engineer

651 Jackson Street, Room 16

Charleston, IL 61920

Telephone 217-348-0527

**COUNTY BRIDGE FUND PETITION**

**COLES COUNTY BOARD**

Petition from: Hutton Road District  
2230 Co. Hwy. 5  
Charleston, IL 61920

For: Project No. 05-03.2019

Structure No. N/A

Location: TR-238 (CR 2020E, Snake Trail Road), See Attached Map

Work to be performed: Remove existing culvert and replace it with an aluminized steel culvert 54" dia., 70 feet long. Place riprap around inlet and outlet of new culvert and restore roadway.

Estimated Cost of Project: \$18,000.00

0.02% of Assessed Valuation of City or Township \$ 4,005.00

Whereas all requirements of Article 5-501, Chapter 121 of the Illinois Statutes have been satisfied concerning aid from the County Board, I hereby petition the Coles County Board to appropriate a sufficient sum to match a portion of the estimated cost of the proposed bridge/ drainage project.

Signed: \_\_\_\_\_  
Highway Commissioner

Approved by the Coles County Board

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Amount approved for appropriation  
from the County Bridge Fund:

\_\_\_\_\_  
Board Chairman

\$ 9,000.00

Attest: \_\_\_\_\_  
County Clerk

Project Completed \_\_\_\_\_, 20\_\_\_\_

Actual Amount Used \_\_\_\_\_

**Estimate of Costs**  
**Cost Share with Hutton Twp.**  
 TR-238 (CR 2020E)

Estimate of Costs:

<u>Item</u>	<u>Quantity</u>	<u>Hrs./ Units</u>	<u>Rate</u>	<u>Total</u>
54" Dia. ERS Aluminized Culvert, 70' long	1		\$5,000.00	\$5,000.00
Trackhoe w/Operator	1	48	\$110.00	\$5,280.00
Laborer	1	40	\$15.00	\$600.00
Low Strength Materila (Flowable Fill)	35	cu. yds.	\$60.00	\$2,100.00
Fill Dirt	100	tons	\$7.00	\$700.00
CA-6, Crushed Stone	100	tons	\$14.50	\$1,450.00
Riprap (RR3 and RR4)	100	tons	\$27.00	\$2,700.00
				<u>\$17,830.00</u>

Coles County Portion (1/2): \$8,915.00

