

**COLES COUNTY BOARD**  
**Regular Meeting**  
**November 14, 2017**

The regular meeting of the Coles County Board was called to order at 7:03 p.m. with the following members present Travis Coffey, Paul Daily, Mark Degler, Jan Eads, Nancy Purdy, Rick Shook, Marc Weber, and Mike Zuhone with Chairman Stan Metzger presiding. Absent were members Brandon Bell, Brian Marvin and Cory Sanders.

Following the Pledge to the Flag, the Invocation was given by Board Member, Travis Coffey.

**APPROVAL OF MINUTES**

Motion by Daily, seconded by Degler to approve the September 12, 2017 and October 10, 2017 County Board Minutes with the consent of the County Board.

AYES: Coffey, Daily, Degler, Eads, Metzger, Purdy, Shook, Weber, Zuhone (9)

NAYS: None (0)

ABSENT: Bell, Marvin, Sanders (3)

**APPOINTMENTS TO THE DRAINAGE DISTRICTS**

Appointments were made by Metzger to appoint the following to serve on the Drainage Districts until the first Tuesday in September, 2020 with the consent of the County Board.

Humboldt Drainage District #12 - Bill Keller  
Seven Hickory Drainage #1-B - David Bumpus

AYES: Coffey, Daily, Degler, Eads, Metzger, Purdy, Shook, Weber, Zuhone (9)

NAYS: None (0)

ABSENT: Bell, Marvin, Sanders (3)

**RE-APPOINTMENT TO THE HOUSING AUTHORITY**

Re-appointment was made by Metzger to re-appoint Terry Francis to serve on the Housing Authority for a five year term with the consent of the County Board.

AYES: Coffey, Daily, Degler, Eads, Metzger, Purdy, Shook, Weber, Zuhone (9)

NAYS: None (0)

ABSENT: Bell, Marvin, Sanders (3)

**RES: AMEND THE 2018 HOLIDAY CALENDAR**

**(For a copy see page 3709)**

Motion was made by Weber, seconded by Daily to add the Election Day of November 6, 2018 to the Holiday Calendar with the consent of the County Board.

AYES: Coffey, Daily, Degler, Eads, Metzger, Purdy, Shook, Weber, Zuhone (9)  
NAYS: None (0)  
ABSENT: Bell, Marvin, Sanders (3)

**RES: EMPLOYEE HEALTH INSURANCE**

**(For a copy see page 3710)**

Motion was made by Daily, seconded by Weber

AYES: Coffey, Daily, Degler, Eads, Metzger, Purdy, Shook, Weber, Zuhone (9)  
NAYS: None (0)  
ABSENT: Bell, Marvin, Sanders (3)

**ORDINANCE FOR GRANT AGREEMENT TO PROVIDE PUBLIC  
TRANSPORTATION IN COLES COUNTY**

**(For a copy of the agreement see page 3711)**

Upon motion by Daily, seconded by Purdy

AYES: Coffey, Daily, Degler, Eads, Metzger, Purdy, Shook, Weber, Zuhone (9)  
NAYS: None (0)  
ABSENT: Bell, Marvin, Sanders (3)

**RES: DOWNSTATE OPERATING ASSISTANCE PROGRAM (DOAP) GRANT**

**(For a copy of the resolution see page 3712)**

Upon motion by Daily, seconded by Shook

AYES: Coffey, Daily, Degler, Eads, Metzger, Purdy, Shook, Weber, Zuhone (9)  
NAYS: None (0)  
ABSENT: Bell, Marvin, Sanders (3)

**RES: DEPARTMENT OF TRANSPORTATION SECTION 5311 GRANT AGREEMENT**

**(For a copy of the agreement see page 3713)**

Upon motion by Daily, seconded by Purdy

AYES: Coffey, Daily, Degler, Eads, Metzger, Purdy, Shook, Weber, Zuhone (9)

NAYS: None (0)

ABSENT: Bell, Marvin, Sanders (3)

**COUNTY BRIDGE FUND PETITION FOR CULVERT IN ASHMORE TOWNSHIP**

**(For a copy of the Petition see page3714)**

Upon motion by Weber, seconded by Daily

AYES: Coffey, Daily, Degler, Eads, Metzger, Purdy, Shook, Weber, Zuhone (9)

NAYS: None (0)

ABSENT: Bell, Marvin, Sanders (3)

**COUNTY BRIDGE FUND PETITION FOR CULVERT IN HUTTON TOWNSHIP**

**(For a copy of the Petition see page3715)**

Upon motion by Weber, seconded by Coffey

AYES: Coffey, Daily, Degler, Eads, Metzger, Purdy, Shook, Weber, Zuhone (9)

NAYS: None (0)

ABSENT: Bell, Marvin, Sanders (3)

**RES: AMEND SPEED LIMIT ON COUNTY HIGHWAY 7 FROM 1200 E TO  
CHARLESTON CITY LIMITS**

**(For a copy of the resolution see page3716)**

Upon motion by Weber, seconded by Purdy

AYES: Coffey, Daily, Degler, Eads, Metzger, Purdy, Shook, Weber, Zuhone (9)

NAYS: None (0)

ABSENT: Bell, Marvin, Sanders (3)

**POLICE SERVICE CONTRACT WITH VILLAGE OF LERNA**

**(For a copy of the contract see pages 3717 - 3718)**

Upon motion by Weber, seconded by Shook

AYES: Coffey, Daily, Degler, Eads, Metzger, Purdy, Shook, Weber, Zuhone (9)

NAYS: None (0)

ABSENT: Bell, Marvin, Sanders (3)

**APPOINTMENTS**

1. One appointment to the 911 Board
2. One appointment to the Homann Drainage District

**PUBLIC COMMENT**

Public comments were heard from the following regarding the mass appraisals of commercial and industrial properties:

Rob Perry	James DiNaso
Rex Dukeman	Annalisa Switzer
Kevin Gather	Kirk Allen

**ADJOURNED**

Upon motion by Degler, seconded by Daily, the Coles County Board was adjourned at 8:15 p.m. with the consent of the County Board.

AYES: Coffey, Daily, Degler, Eads, Metzger, Purdy, Shook, Weber, Zuhone (9)

NAYS: None (0)

ABSENT: Bell, Marvin, Sanders (3)

ATTEST:

  
\_\_\_\_\_  
County Clerk

State of Illinois     )  
                                  )  
County of Coles     )

**HOLIDAY CALENDAR FOR 2018**

**BE IT RESOLVED** by the County Board of Coles County, Illinois that the following dates are designated as holidays for the year 2018:

Monday, January 1, 2018	New Year's Day
Monday, January 15, 2018	Martin Luther King, Jr. Day
Monday, February 12, 2018	Lincoln's Birthday
Monday, February 19, 2018	Presidents' Day
Friday, March 30, 2018	Good Friday
Monday, May 28, 2018	Memorial Day
Wednesday, July 4, 2018	Independence Day
Monday, September 3, 2018	Labor Day
Monday, October 8, 2018	Columbus Day (observed)
*Tuesday, November 6, 2018	Election Day
Monday, November 12, 2018	Veterans Day (observed)
Thursday, November 22, 2018	Thanksgiving Day
Friday, November 23, 2018	Day following Thanksgiving Day
Monday, December 24, 2018	Christmas Eve
Tuesday, December 25, 2018	Christmas Day

DATED this \_\_\_\_ day of \_\_\_\_\_, 2017.

ATTEST:

\_\_\_\_\_ Clerk

State of Illinois        )  
                                  )ss.  
County of Coles        )

**RESOLUTION RE: HEALTH INSURANCE**

**WHEREAS, the Ad-Hoc Employee Health Insurance Committee received Four bids for health insurance coverage for county employees; and**

**WHEREAS, the Ad-Hoc Employee Health Insurance Committee recommended to the Insurance Committee that county employees be offered two health insurance plans through AETNA as follows: (1) PPO with \$2,500 deductible; (3) HSA with \$3,500 deductible; and**

**WHEREAS, the Insurance Committee recommends that the County Board of Coles County, Illinois, provide the above stated health insurance coverage options for all county employees.**

**NOW, THEREFORE, BE IT RESOLVED by the County Board of Coles County, Illinois to accept the recommendation of the Insurance Committee and offer the above stated health insurance options effective December 1, 2017.**

DATED this \_\_\_ day of \_\_\_\_\_, 2017.

ATTEST:

\_\_\_\_\_  
County Clerk

# Ordinance

ORDINANCE NUMBER \_\_\_\_\_  
AN ORDINANCE TO PROVIDE FOR PUBLIC TRANSPORTATION  
IN COLES COUNTY, ILLINOIS

Whereby, public transportation is an essential public purpose for which public funds may be expended under Article 13, Section 7 of the Illinois Constitution; and

WHEREAS, Coles County wishes to provide public transportation for its citizens and become eligible for grants from the State of Illinois or any department or agency thereof, from any unit of local government, from the Federal government or any department or agency thereof; and

WHEREAS, Illinois Compiled Statutes 740/2-1 et seq. authorizes a county to provide for public transportation within the (county or counties) limits:

NOW, THEREFORE, BE IT ORDAINED by the President and the County Board of Coles County that:

Section 1. Coles County shall hereby provide public transportation within the (county or counties) limits.

Section 2. The County Clerk of the County of Coles shall file a certified copy of this Ordinance, within sixty days after passage of this ordinance.

Section 3. This Ordinance shall be in full force and effect from and after its passage and approval, as required by law.

Section 4. That the County Board Chair of the County of Coles is hereby authorized and directed to execute and file on behalf of the County of Coles a Grant Application to the Illinois Department of Transportation.

Section 5. That the County Board Chair of the County of Coles is hereby authorized and directed to execute and file on behalf of the County of Coles all required Grant Agreements with the Illinois Department of Transportation.

PASSED by the President and the Board of Coles County on the \_\_\_\_ day of \_\_\_\_\_, 2017, and deposited and filed in the office of the County Clerk of said County on that date.

Elected Board Members \_\_\_\_\_

PRESENT \_\_\_\_\_

AYE \_\_\_\_\_

NAY \_\_\_\_\_

\_\_\_\_\_

Clerk of Coles County, Illinois

APPROVED by the Chairman of the Coles County Board, this \_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_

Board Chair of Coles County, Illinois

PART TWO ATTACHMENT 2

RESOLUTION AUTHORIZING EXECUTION AND AMENDMENT OF DOWNSTATE OPERATING ASSISTANCE GRANT AGREEMENT

WHEREAS, the provision of public transportation service is essential to the people of Illinois; and

WHEREAS, the Downstate Public Transportation Act (30 ILCS 740/2-1 et seq.) ("Act") authorizes the State of Illinois, acting by and through the Illinois Department of Transportation, to provide grants and make funds available to assist in the development and operation of public transportation systems; and

WHEREAS, grants for said funds will impose certain obligations upon the recipient, including provision by it of the local share of funds necessary to cover costs not covered by funds provided under the Downstate Public Transportation Act.

NOW, THEREFORE, BE IT RESOLVED BY THE (governing body) of Coles County:

Section 1. That Coles County enter into a Downstate Public Transportation Operating Assistance Agreement ("Agreement") with the State of Illinois and amend such Agreement, if necessary, for fiscal year 2018 in order to obtain grant assistance under the provisions of the Act.

Section 2. That the (name and/or title of designee) of Coles County is hereby authorized and directed to execute the Agreement or its amendment(s) on behalf of Coles County for such assistance for fiscal year 2018.

Section 3. That the (name and/or title of designee) of Coles County is hereby authorized to provide such information and file such documents as may be required to perform the Agreement and to request and receive the grant funding for fiscal year 2018.

Section 4. That while participating in said operating assistance program Coles County shall provide all required local matching funds.

PRESENTED and ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2017

\_\_\_\_\_  
(Signature of Authorized Official)

\_\_\_\_\_  
(Attest)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)



PART TWO ATTACHMENT 3

RESOLUTION AUTHORIZING EXECUTION AND AMENDMENT OF DOWNSTATE OPERATING ASSISTANCE GRANT AGREEMENT

WHEREAS, the provision of public transit service is essential to the transportation of persons in the non-urbanized area; and

WHEREAS, 49 U.S.C. § 5311 ("Section 5311"), makes funds available to the State of Illinois to help offset certain operating deficits and administrative expenses of a system providing public transit service in non-urbanized areas; and

WHEREAS, the State of Illinois, acting by and through the Illinois Department of Transportation, is authorized by 30 ILCS 740/3-1 et seq. to provide the Section 5311 grant; and

WHEREAS, grants for said funds will impose certain obligations upon the recipient, including the provision by it of the local share of funds necessary to cover costs not covered by funds provided under Section 5311.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF COLES COUNTY:

Section 1. That an application be made to the Office of Intermodal Project Implementation, Department of Transportation, State of Illinois, for a financial assistance grant under Section 5311 for fiscal year 2018, for the purpose of off-setting a portion of the Public Transportation Program operating deficits of Coles County.

Section 2. That while participating in said operating assistance program Coles County will provide all required local matching funds.

Section 3. That the County Board Chairman of Coles County is hereby authorized and directed to execute and file on behalf of the Coles County such application.

Section 4. That the County Board Chairman of Coles County is authorized to furnish such additional information as may be required by the Office of Intermodal Project Implementation and the Federal Transit Administration in connection with the aforesaid application for said grant.

Section 5. That the County Board Chairman of Coles County is hereby authorized and directed to execute and file on behalf of the Coles County a Section 5311 Grant Agreement ("Agreement") with the Illinois Department of Transportation, and amend such Agreement, if necessary, in order to obtain grant assistance under the provisions of Section 5311 for fiscal year 2018.

Section 6. That the County Board Chairman of Coles County is hereby authorized to provide such information and to file such documents as may be required to perform the Agreement and to receive the grant for fiscal year 2018.

PRESENTED and ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2017

\_\_\_\_\_  
(Signature of Authorized Official)

\_\_\_\_\_  
(Attest)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

COLES COUNTY HIGHWAY DEPARTMENT

Richard A. Johnson, P.E – County Engineer

651 Jackson Street, Room 16
Charleston, IL 61920
Telephone 217 348-0527

COUNTY BRIDGE FUND PETITION

COLES COUNTY BOARD

Petition from: Ashmore Road District
P.O. Box 335
Ashmore, IL 61912
Project No. 01-03.2017
Structure No. N/A

Location: See Attached Map

Work to be performed: Remove existing crossroad culvert (tank car) and replace with a 60" diameter aluminized steel culvert, 40 feet long. Place riprap around inlet and outlet of new culvert and restore roadway.

Estimated Cost of Project: \$12,600.00

0.02% of Assessed Valuation of City or Township \$ 5,413.00

Whereas all requirements of Article 5-501, Chapter 121 of the Illinois Statutes have been satisfied concerning aid from the County Board, I hereby petition the Coles County Board to appropriate a sufficient sum to match a portion of the estimated cost of the proposed bridge/ drainage project.

Signed: Highway Commissioner

Approved by the Coles County Board

this 11th day of April, 2017.

Amount Approved for Appropriation from the County Bridge Fund:

Board Chair

\$ 6,300.00

Attest: County Clerk

Project Completed, 20

Actual Amount Used

**COLES COUNTY HIGHWAY DEPARTMENT**

**RICHARD A. JOHNSON, P.E - COUNTY ENGINEER**

**651 JACKSON STREET, ROOM 16  
CHARLESTON, IL 61920  
TELEPHONE 217-348-0527**

**COUNTY BRIDGE FUND PETITION**

**COLES COUNTY BOARD**

Petition from: Hutton Road District  
2230 Co. Hwy. 5  
Charleston, IL 61920

For: Project No. 05-10.2017  
Structure No. N/A

Location: TR-273 (CR 2300E), See Attached Map

Work to be performed: Remove existing culvert and replace it with an aluminized steel culvert 90" dia. ERS, 40 feet long. Place riprap around inlet and outlet of new culvert and restore roadway.

Estimated Cost of Project: \$18,500.00

0.02% of Assessed Valuation of City or Township \$ 3,811.00

Whereas all requirements of Article 5-501, Chapter 121 of the Illinois Statutes have been satisfied concerning aid from the County Board, I hereby petition the Coles County Board to appropriate a sufficient sum to match a portion of the estimated cost of the proposed bridge/drainage project.

Signed: \_\_\_\_\_  
Highway Commissioner

Approved by the Coles County Board

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Amount approved for appropriation from the County Bridge Fund:

\_\_\_\_\_  
Board Chairman

\$ 9,250.00

Attest: \_\_\_\_\_  
County Clerk

Project Completed \_\_\_\_\_, 20\_\_

Actual Amount Used \_\_\_\_\_

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**RESOLUTION TO AMEND SPEED LIMIT ON COUNTY HIGHWAY 7**  
**FROM 1200E TO CHARLESTON CITY LIMITS**

WHEREAS, a petition has been received and signed by residents adjacent to County Highway 7 (Old State Road) in Charleston Township requesting a speed reduction along said roadway, and

WHEREAS, the Coles County Engineer has performed a speed study along County Highway 7 from 1200E to the Charleston city limits and recommends that the posted speed limit be reduced to 45 mph.

NOW, THEREFORE, BE IT RESOLVED, by the Coles County Board that the posted speed limit on County Highway 7 from 1200E to the Charleston city limits be set to 45 mph.

BE IT FURTHER RESOLVED, that this resolution shall become effective immediately upon the adoption thereof.

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STATE OF ILLINOIS  
COUNTY OF COLES

I, being properly authorized, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the County Board of Coles County on this 14th day of November 2017.

\_\_\_\_\_  
Sue Rennels, County Clerk

(SEAL)

## SPECIAL POLICE SERVICES CONTRACT

Village of Lerna and Coles County, Illinois

This contract is entered into this 5<sup>th</sup> day of September, 2017, by and between the Village of Lerna, Illinois, (hereinafter referred to as the Village) and the County of Coles, (hereinafter referred to as the County).

WHEREAS, the Village of Lerna is within the boundaries of the County of Coles, and desires to contract with the County to provide additional police services to be assigned to the Village;

WHEREAS, agreements for intergovernmental cooperation in providing law enforcement protection to the citizens of Illinois are encouraged by Article VII, Section 10 of the Illinois Constitution and the Intergovernmental Cooperation Act of Illinois, Illinois Compiled Statutes, Chapter 5, Section 220/1 et seq. and;

WHEREAS, the Sheriff's Department shall continue to serve as the Village of Lerna's law enforcement authority;

WHEREAS, the Village desires to pay the County an hourly rate to provide additional services to the Village not currently being provided by the Sheriff:

NOW THEREFORE THE COUNTY AND VILLAGE AGREE AS FOLLOWS:

1. The Village will pay to the County, seventy-five dollars (\$75.00) per hour for the services listed below as needed by the Village of Lerna up to ten (10) hours per month; under the direction of the Mayor or the Village Clerk as authorized by the Mayor. Additional hours beyond ten (10) must be authorized by the Village Board of Trustees, and will be paid to the County at a rate of one hundred fifty dollars (\$150.00) per hour. IF no special requests are made by the Village to the County, the Village will have no bill for that month. Billing cycle begins on the 1<sup>st</sup> day of the month, and ends on the last day of the month.

- (a) Ordinance Enforcement
- (b) Special Patrols as requested

2. The Contract shall be effective this 5<sup>th</sup> day of September, 2017, and will remain in effect through the 4<sup>th</sup> day of September, 2018. The Contract is renewable if agreed upon by both parties.

3. Either party may terminate this agreement by providing thirty (30) days written notice to the other party.

4. Time billable to the Village will begin when the deputy enters the Village limits, and will end when the deputy exits the Village limits.

5. Any Ordinance enforcement that is a result of Village requested services under this Contract, and requires court appearances by officers of the Sheriff's Department is covered under this agreement and may be billed to the Village of Lerna.

6. The Sheriff's Department will continue to respond to calls for police service and engage in periodic random police patrol as it currently does for the Village of Lerna and other incorporated areas of the County, without additional cost to the Village of Lerna.

7. If the Sheriff's Department shall issue any citation or make any arrest in the Village for a violation of a Village Ordinance, the Village shall be responsible to prosecute the same through its own Village attorney.

8. The Village understands that emergency situations and calls will take precedence over contracted police services requested by the Village of Lerna.

9. The County will provide proof of liability insurance in the amount of not less than one million dollars (\$1,000,000) per occurrence, naming the Village of Lerna as an additional insured.

10. The County will provide proof of Worker's Compensation coverage.

11. The County will bill the Village for services rendered according to this Contract by the 3<sup>rd</sup> Friday of each month, and the Village will pay the department by the last day of each month, via USPS or hand delivery to the Coles County Sheriff's department.

12. This agreement shall not be effective unless and until both parties shall approve the agreement and authorize its representative to execute the contract.

IN WITNESS WHEREOF, the authorized officers of the respective parties have hereinto set their hands and seals on this \_\_\_\_\_ day of September, 20 17.

Chair, Coles County Board  
Coles County, Illinois

\_\_\_\_\_  
Stan Metzger

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Sue Rennels, County Clerk

Village of Lerna  
Coles County, Illinois

  
\_\_\_\_\_  
Rob Ratliff

9-5-17  
\_\_\_\_\_  
Date

ATTEST:

  
\_\_\_\_\_  
Janette Beals, Village Clerk